

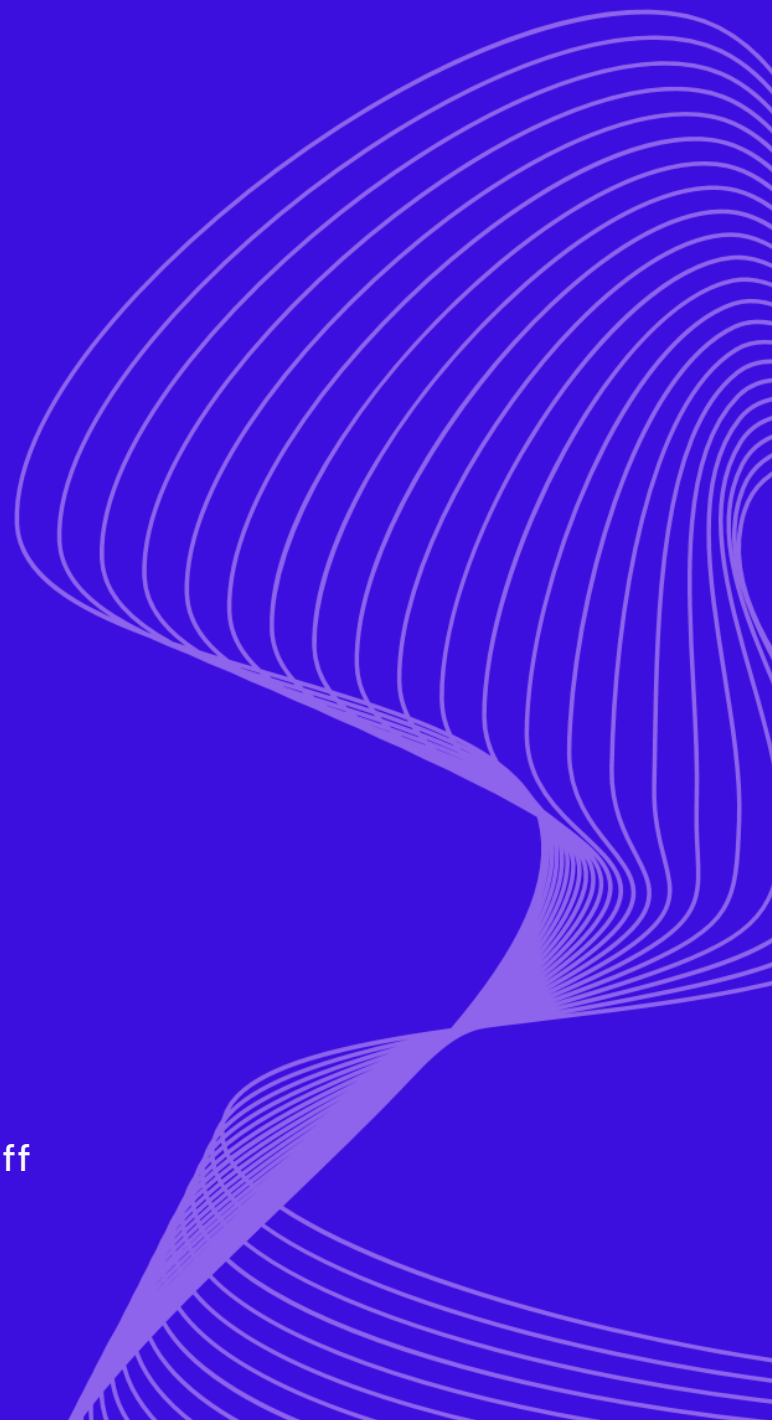


# STATUTES

SSC (Safe Space on Campus)

Version: 1.0

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## Abbreviations

Abbreviation	Meaning
HSLU-I	Hochschule Luzern Informatik Lucerne University of Applied Sciences Informatics Department
SSC	Safe Space on Campus
WIT	Women in IT
FINTA	Female Intersex Non-Binary Trans Asexual
EB	Executive Board
GA	General Assembly

## 1. Name and Office

### 1.1. Name

Under the name “Safe Space on Campus”, the students at the HSLU-I have formed an association in accordance with the Article 60ff of ZGB.

### 1.2. Office

The association has its legal seat in the municipality of Risch-Rotkreuz (Canton Zug). The office is located on the HSLU-I campus in Rotkreuz.

The association is politically independent and religiously neutral.

## 2. Goal and purpose

SSC aims to provide a safe space for minorities and improve the wellbeing of all members by:

1. Organising events and gatherings for the FINTA community on campus
2. Organising informational events and workshops to bring awareness on social issues and help foster an inclusive, non-discriminatory culture
3. Emotionally and administratively supporting members that are feeling unsafe or uncomfortable on campus
4. Co-operating with external and internal mental health professionals to provide adequate emotional support

SSC does not promote any content of ideological or religious origin. The association is exclusively non-profit and pursues no commercial purposes. The association’s bodies work on an honorary basis. Members receive no compensation from the association’s assets. Appropriate reimbursement of expenses and compensation for special services is possible.

The association may establish subsections or working groups for specific communities or purposes. These subsections operate under the umbrella of the association, may organize their own events, and represent the needs of their members, but have no separate legal personality. Their activities must align with the overall goals of the association. In particular, the association



maintains a **Women in IT** Subsection to provide a safe space, peer support, and activities specifically for members that identify as women.

## 3. Membership

### 3.1. Beginning

All students enrolled at HSLU-I can become SSC members via the SSC website or by registering for events organized by either SSC or WIT. Students that have completed their studies at HSLU-I remain members unless they choose to resign officially.

### 3.2. Ending

Membership ends when the member sends an official resignation email to the EB.

### 3.3. Exclusion

Members who harm the interests of SSC in any way can be excluded by decision of the EB. The member concerned must be informed in writing of the reasons and has the right to submit a written or verbal statement before the decision.

The excluded member may request that the decision be reviewed by a GA if one is convened within 30 days. Until then, membership rights are suspended.

### 3.4. Membership fee

There is no fixed membership fee from the members, but they can however donate to SSC. The funds required for the organized events and the material needed are gathered from sponsors. HSLU-I sponsors some of the events.

### 3.5. Types of membership

SSC members are divided into EB members, active members and passive members.

#### 3.5.1. Executive Board members

EB members are both members of the EB and regular members. The EB is defined in section '4.2 EB'.

#### 3.5.2. Active members

Active members are regular members of SSC who support the SSC EB without being part of it.

To resign from SSC active members, the student concerned must send an email to the EB stating the reason for resignation.

#### 3.5.3. Passive members

Passive members are members of SSC who do not actively support the EB and simply take part in events or workshops.



## 3.6. External participants

External participants are defined as persons who:

- Are currently enrolled at the Lucerne University of Applied Sciences and Arts in a department other than the Department of Informatics.
- Are a HSLU staff member or an external partnering institution.

The above-mentioned persons can participate in SSC events by bilateral agreement with the EB. External participants are not SSC members.

## 3.7. Subsections

The EB may create or dissolve subsections for specific communities or purposes.

A permanent subsection of the association is the **Women in IT** Subsection. All members of the association who identify as women are automatically members of this subsection. Membership in this subsection is not optional and does not require a separate admission process.

The subsection may organize its own events and activities within the framework of the association's goals. It has no separate legal personality and does not affect voting rights in the GA.

## 4. Organs

SSC's organs are:

1. The General Assembly (GA)
2. The Executive Board (EB)
3. Subsections (Women in IT)

### 4.1. General Assembly

The GA is the supreme body of the association as defined by Art. 64 ZGB.

#### 4.1.1. Role and Voting Rights

All members of the EB and members of the association have voting rights.

#### 4.1.2. Chairperson, Protocol

The President of SSC is the chairperson of the GA. The administrative coordinator is responsible for the protocol.

#### 4.1.3. Reporting

The association does not hold ordinary GAs on a regular basis. Instead, the EB publishes an annual report (including a financial report) on the association's website for all members to view.

#### 4.1.4. Convening a GA

A GA is convened only:

1. when required by law, or



2. upon request by at least one fifth of the members, or
3. upon request by the majority of the EB.

## 4.1.5. Responsibilities

If convened, the GA has the following non-transferable competences:

1. Amendments to the statutes,
2. Election and dismissal of the President and EB,
3. Approval of the annual report and financial report,
4. Dissolution of the association,
5. Other competences conferred by law or these statutes.

## 4.1.6. Publications

Decisions of the GA are published on the website no later than three weeks after the GA.

## 4.1.7. Execution

The GA may be held in person or online. Members retain full voting rights regardless of participation mode.

## 4.2. Executive Board

### 4.2.1. Roles, Members

The EB is the executive organ of SSC. The following roles are filled by members:

1. President
2. Administrative Coordinator
3. Student Representative
4. MINT Team (maximum 2 people)
5. Event Team (maximum 2 people)
6. PR Team (maximum 5 people)

### 4.2.2. Elections, Term of Office

The EB members and their roles are elected during the GA. The term of office is one semester; re-election is possible. Deputies are appointed internally within the EB. If no GA is convened during the semester, the election is deemed confirmed.

### 4.2.3. Suspension

If at least two-thirds of the EB members request a suspension, a board member may be removed from office with immediate effect due to disagreements or conflict. If no GA is convened during the semester, the suspension is deemed confirmed.

### 4.2.4. Replacement

If an EB member resigns or is unable to serve during their term, the EB appoints a provisional replacement until the next GA. If no GA is convened during the semester, the provisional appointment is deemed confirmed.



## 4.2.5. Chairperson, Protocol

The EB meeting's chairperson is the SSC President. The Administrative Coordinator is responsible for the protocols.

## 4.2.6. Announcement

The EB meetings must be announced at least 3 days in advance.

## 4.2.7. Notice

The EB meetings are conducted upon an invitation by the President:

1. In the beginning of each semester
2. Upon the president's or the majority of the EB members' request

## 4.2.8. Quorum

Decisions of the EB require a simple majority of the valid votes cast (more in favor than against, abstentions not counted).

## 4.2.9. Responsibilities

The EB's area of responsibility includes:

1. Safeguarding the fundamental objectives of SSC and maintaining the activities of the entire association.
2. Implementing the decisions from the GA.
3. Managing the association's affairs within the framework of the statutes and its powers.
4. Supervising the activities of subsections and ensuring alignment with the statutes.

## 5. Signatory authority

The association is bound by the joint signature of the chairperson together with another member of the EB.

The association's financial year corresponds to the calendar year.

## 6. Liability

Only the association's assets are liable for the association's debts. Personal liability of the members is excluded.

## 7. Data Protection

SSC collects only those personal data from its members that are necessary for fulfilling the association's purpose. The EB ensures that the data is secured in a manner appropriate to the risk. The member's data such as name, gender and email address is disclosed to all EB members.

The member's data is used for the association's newsletter and for anonymous statistical purposes. During official Student Representative reports, the student will be asked to consent to their data being used additionally. Otherwise, data is only disclosed to third parties within



the scope of legally permissible order processing and if this is required by law or ordered by the authorities.

The processing of member data is otherwise carried out in accordance with the provisions of Swiss data protection legislation and the data protection declaration on the association's website.

## 8. Dissolution of the association

The dissolution of the association may be decided by a resolution of an ordinary or extraordinary GA with a majority vote of two thirds of the members present, provided that at least seventy percent of the members participate.

If fewer than seventy percent of all members participate in the meeting, a second meeting must be held within one month. At this meeting, the association may also be dissolved by a simple majority if less than three quarters of the members are present.

Upon dissolution of the association, the association's assets shall be transferred to a tax-exempt organization in Switzerland that pursues the same or a similar purpose. The distribution of assets among members is excluded.

## 9. Commencement

These Statutes were adopted at the founding meeting on 19. August 2025 and came into force on that date. They replace all previous versions.

At the time of adoption, the association establishes the "**Women in IT**" subsection as its first subsection.

Location, Date Rotkreuz, 29.08.2025

The President:

Theodora Haimoff

The Administrative Coordinator:

Julia Halter